

Recommended ADVANCED STUDENT REVIEW format - Neuroscience Program

Advanced Student Review (ASR): It is important for students to complete their doctoral studies in a timely fashion. To facilitate this, the student's PhD committee will conduct a formal review of students entering their 4th year of graduate study. This review evaluates the advancement of students toward the completion of their studies, and assesses the alignment of mentor, student and committee on achieving this goal. All students in their 4th year and beyond must complete the ASR documents (see below) unless they have already set a defense date during the fall semester of the formal review process.

For the Advanced Student review:

- a) The student and mentor meet and **create a dissertation outline and realistic timetable** to complete studies.
- b) The student provides the following to the committee at least 3 days prior to the

ASR meeting:

- An **outline** of the dissertation, including a summary (<250 words) of each chapter
 - A **summary** of dissertation research progress, less than one page
 - A **proposed timetable** for completing the dissertation
- c) **During the ASR meeting**, the committee, student, and mentor discuss the student's accomplishments and trajectory toward completion of studies.
 - d) The committee may request a revision to ASR documents. The final revision must be provided to the Director/DGS and all committee members.

Frequency:

Advanced students should meet with their committees every 6-months until their oral defense.